

The Gilbert School



MPL/lsc
June 2025

Part of the Alpha Trust

Dear Parents/Carers

Re: School Uniform Exchange

We are writing to advise you of a Uniform Exchange that we have planned for Tuesday 1st July 2025.

We appreciate children grow fast and replacing outgrown uniform can become costly. We also recognise the value in re-using and recycling good quality items from an environmental perspective.

The exchange will work as follows:

1. Between Tuesday 3rd and Monday 30th June, students can bring into school their unwanted but **good condition** school uniform items. This includes PE kit. They will receive a token for each item donated. Donations should be taken to the Main Reception or Student Reception.
2. On Tuesday 1st July, between 15.20 and 16.30, the uniform exchange goes live in our yellow floor gymnasium. If you have donated, you can come in with your donation token and take replacement items home with you. There is no money involved. Exchanges do not need to be like for like.
3. If you are unable to find a suitable item to receive in exchange, we will place your name on a waiting list until such a time that the item you require becomes available OR should this fail to happen, we will invite you to select a different item to exchange at the next uniform exchange event.

The uniform that can be donated is as follows:

1. Gilbert PE Polo
2. Black shorts – both Gilbert branded and plain
3. Rugby tops
4. ¾ zip jumpers
5. Plain black tracksuit bottoms
6. Gilbert branded leggings
7. Trainers – clean and with the laces loosely tied together
8. Football boots - clean and with the laces loosely tied together
9. Gilbert blazers
10. Gilbert skirts
11. Plain black school straight legged trousers (no flared or legging style)
12. Plain white short or long sleeve shirts.

We hope you are able to support in this endeavour and look forward to seeing you on Tuesday 1st July 2025.

Yours faithfully

Mrs M Pleasance
Teacher of PE

Headteacher: Mr J Mitchell
Brinkley Lane, Colchester, Essex CO4 9PU
Tel: 01206 842211 Email: admin@gilberd.com Website: www.gilberd.com

Alpha Trust

Registered in England and Wales Company No 07755713

Registered office: Norman Way, Colchester, Essex CO3 3US

