The Gilberd School

Part of the Alpha Trust

MPL/lsc
October 2026

Dear Parents/Carers

Re: School Uniform Exchange

We are writing to inform you of a uniform exchange that we have planned for Tuesday, 10th November 2026 from 3.20pm to 4.20pm.

We appreciate that children grow quickly and replacing outgrown uniform can become costly. We also recognise the value in re-using and recycling good quality items from an environmental perspective.

The exchange will work as follows:

1. Between Wednesday, 21st October and Tuesday, 10th November, students can bring into school their unwanted but **good condition** school uniform items. This includes PE kit. They will receive a token for each item donated. Donations should be taken to Main Reception or Student Reception.

2. On Tuesday, 10th November, between 3.20pm and 4.20pm, the uniform exchange goes live in our Yellow Floor Gymnasium. If you have donated, you can come in with your donation token and take replacement items home with you. There is no money involved. Exchanges do not need to be like for like.

3. If you are unable to find a suitable item to receive in exchange, we will place your name on a waiting list until such a time that the item you require becomes available, or should this fail to happen, we will invite you to select a different item to exchange at the next uniform exchange event.

The uniform that can be donated is as follows:

1. Gilberd PE Polo
2. Black shorts – both Gilberd branded and plain
3. Rugby tops
4. ¼ zip jumpers
5. Plain black tracksuit bottoms
6. Gilberd branded leggings
7. Trainers – clean and with the laces loosely tied together
8. Football boots - clean and with the laces loosely tied together
9. Gilberd blazers
10. Gilberd skirts
11. Gilberd ties
12. Plain black school straight-legged trousers (no flared or legging style)
13. Plain white short or long sleeve shirts.

We hope you are able to support in this endeavour and look forward to seeing you on Tuesday, 10th November.

Yours faithfully

Mrs M Pleasance
Teacher of PE

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