

Parent's information regarding
Year 10 Work Experience
7th – 22nd July 2008

RGA/Jpa

Dear parent/guardian

All students are expected to go to their placement on the first day of the work experience, Monday 7th July. The last placement day is Tuesday 22nd July.

Some of you will still not have received your *Blue Agreement Forms* from Trident. Please do not panic about this. Trident has agreed to let the students go out as normal and their Blue forms will be put in the post to your home address. When you do receive the form, we ask you to get all three parties to sign and return the form by return post, to the Trident office. The Trident address will be on the top of the blue form. This is your Health and Safety Policy.

If you still have the *Blue Agreement Form*, please return the signed form back, to Mrs Pacheco at the school before the start of the placement.

All students will be expected to complete their Work Experience Booklet and they will be presented with a Work Experience Certificate by the school on successful completion of the placement. It will help us if parents can ensure the booklet is completed regularly during the placement.

If for any reason your son/daughter has a problem on their placement, Please contact Miss Garnham or Mrs Pacheco at the school on 01206 842211.

Yours faithfully

Miss Ruth Garnham
Work Experience Co-ordinator

