

# The Gilbert School

Part of the Alpha Trust



JMI/nbu

Monday 9<sup>th</sup> September 2024

Dear Parents/Carers

## Re: Early Closure – Wednesday 18<sup>th</sup> September 2024

On Wednesday 18<sup>th</sup> September 2024, the school will be holding its annual Year 7 intake Open Evening. The occasion is for parents/carers and students in Year 5 and 6 and is a very important date on our calendar.

As in previous years, we will close slightly earlier on this day in order to allow staff to prepare for the evening. The school will close at 1.10pm. Parents/Carers are advised to make travel arrangements now to accommodate this, particularly if students travel to school by taxi.

If any student requires supervision between 1.10pm and the normal closing time of 3.20pm, then parents/carers should email the appropriate Head of Year to arrange this.

Normal canteen service will be available at break time on Wednesday 18<sup>th</sup> September 2024 but will be closed at lunch time. Students who are in receipt of Free School Meals should purchase food at break time.

The school will reopen at the normal time of 8.40am on Thursday 19<sup>th</sup> September 2024.

Yours faithfully

Mr J Mitchell  
Headteacher

Headteacher: Mr J Mitchell

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Alpha Trust

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